

UKRI AI Centre for Doctoral Training in Sustainable Understandable agri-food Systems Transformed by Artificial Intelligence (SUSTAIN) Industry Stakeholders

Your personal information

The University of Lincoln collects personal information about you when you attend our events (in-person or online) and when you agree to join our mailing list to receive communication about our activities, e.g. newsletters, direct communication via email and events. We use this information to share information with you about the SUSTAIN AI CDT Programme. This notice explains more about how we use your personal information.

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What information we collect about you

We collect information about you when you register to attend our events and agree to join our mailing list. We will store your name, organisation and email address.

Keep your details up to date by contacting sustain@lincoln.ac.uk

How we use your information

We collect information about you to engage and share relevant information about activities relating to the SUSTAIN AI CDT programme. This is part of our stakeholder engagement strategy to create a mechanism of engaging with stakeholders about AI technologies for sustainable agriculture.

The University occasionally uses cookies and other technologies on its website that collect data about you when you use them. Where this occurs further information will be available in a cookies policy. The cookies policy for the University website can be found here:

<https://www.lincoln.ac.uk/home/abouttheuniversity/governance/universitypolicies/websiteandpublicationsinformationliability/>.

Information we may share with other organisations

University of Aberdeen; Queen's University Belfast; and University of Strathclyde	<i>The University of Lincoln has a data sharing agreement with the University of Aberdeen, Queen's University Belfast and University of Strathclyde as collaborative parts for the SUSTAIN AI CDT programme.</i>
	<i>The data we share may include: Name, Organisation and Email address</i>

We use a number of suppliers who process personal information on our behalf. These include suppliers of software services. These act strictly on our instructions and must not use the information for their own purposes.

In exceptional circumstances we may be asked to share your information with police or other investigators if it would prevent or detect crime or safeguard a person's wellbeing. Each instance will be judged on its own merit and any sharing of information will be done within the law.

Information processed abroad

We do not transfer your personal data outside of the UK or European Economic Area (EEA). If this changes, we will ensure appropriate safeguards are in place.

How long we keep your information

Your data will be stored for the duration of the SUSTAIN AI CDT Programme until the end of 2032.

If you access additional University services these may keep a record of your contact and will provide you with details of how long they keep your information.

Accessing your information and other rights

You have a number of rights relating to your personal information. These include:

Access	<p>You have the right to request a copy of any personal information we hold about you.</p> <p>If you would like a copy of any of your information please contact the Information Compliance team on the details below. The team will process your request within a month.</p>
Portability	<p>If you have provided information on the basis of your consent or for a contract then you can request a digital copy so you can send it to another organisation.</p> <p>To request a copy please contact the Information Compliance team on the details below. The team will process your request within a month.</p>
Correction	<p>If any of the information we hold about you is incorrect or incomplete then please let us know. You have the right to have your information corrected so that we hold accurate records about you.</p>
Erasure	<p>This is also known as the right to be forgotten. You can request that your personal information is erased if it is no longer necessary for the University to keep it, or you withdraw consent that you have previously provided, or</p>

you object and there is no overriding grounds to keep it or if it is unlawful to continue to keep it.

Restriction You can request that the use of your personal information is limited to storage only and that we use it for no other purpose. This applies where you contest the accuracy of the personal information we hold, or our use of the information is unlawful, or we no longer need the information except in relation to legal claims, or you object to the use of your data and we need to verify whether or not our purpose for keeping it overrides the grounds of your objection.

The Information Compliance team can be contacted by email on compliance@lincoln.ac.uk or by post at: Information Compliance, Secretariat, University of Lincoln, Brayford Pool, Lincoln, LN6 7TS.

How to object or withdraw consent

If you object to our use of your personal information then we must stop unless we can demonstrate compelling legitimate grounds for continuing. Please contact sustain@lincoln.ac.uk and explain your objection.

If you have provided your consent for the use of your personal information then you can withdraw this consent at any time. University of Lincoln SUSTAIN AI CDT Project Management Team contacted via sustain@lincoln.ac.uk

How to contact us

For general enquiries please call 01522 88 2000 or write to University of Lincoln, Brayford Pool, Lincoln, LN6 7TS.

You can find contact details for individual teams and staff by visiting <http://staff.lincoln.ac.uk>.

If you have a query about your personal information rights then please contact the Information Compliance team by email on compliance@lincoln.ac.uk or by post at Information Compliance, Legal and Compliance Services, Lawress Hall, Riseholme Park, Lincoln, LN2 2LG.

How to complain

If you feel that we have let you down in relation to your information rights then please contact the Information Compliance team by email on compliance@lincoln.ac.uk or by post at Information Compliance, Legal and Compliance Services, Lawress Hall, Riseholme Park, Lincoln, LN2 2LG .

You can also make complaints directly to the Information Commissioner's Office (ICO). The ICO is the independent authority upholding information rights for the UK. Their website is ico.org.uk and their telephone helpline number is 0303 123 1113.